

**COLORADO ASSOCIATION OF LEGAL SUPPORT STAFF (CALSS)  
GWENDOLYN S. DURAN MEMORIAL SCHOLARSHIP FUND  
SCHOLARSHIP APPLICATION**

The Colorado Association of Legal Support Staff (CALSS) established the Gwendolyn S. Duran Memorial Scholarship in 1999 to support students in need who are pursuing higher education or continuing their legal education. The total amount awarded annually varies from year to year based upon eligibility criteria of applicants and funds available. CALSS expects to award a scholarship or scholarships totaling \$1,000 in 2018.

**ELIGIBILITY:** You are eligible to apply for a CALSS scholarship if you satisfy the following criteria:

You have declared the legal field as your major or are enrolled in a legal-related program, such as legal secretary, court reporter, legal assistant, paralegal, or pre-law concentration.

You are a full-time student.

You can demonstrate financial need.

The Award is for twelve (12) consecutive calendar months, covers tuition, books and fees, and is paid on a semester basis or as agreed upon by the Recipient and CALSS.

In the event the Recipient withdraws from his/her legal courses/program during the term of the scholarship award, CALSS will determine the continuance of the Award and determine if Recipient must refund any unused portion of the Award.

**APPLICATION FORM:**

Applications will be accepted through April 30, 2018. We must receive the completed application and accompanying documentation **postmarked on or before the deadline of April 30, 2018**. Incomplete applications will NOT be considered.

Decisions on the Award will be made by mid-May and the recipients(s) will be notified by the end of May. If you meet the eligibility criteria, please submit a completed application to:

Virginia L. Schermerhorn  
CALSS Scholarship Chair  
45 South Dudley Street  
Lakewood, CO 80226

For further information or questions, please contact Virginia L. Schermerhorn, [vschermerhorn@hkjp.com](mailto:vschermerhorn@hkjp.com), (303) 717-4912

To learn more about the Colorado Association of Legal Support Staff, please visit our website at [www.calss.org](http://www.calss.org).

